

# Level 2 Award for Door Supervisors in the Private Security Industry



## Highfield Level 2 Award for Door Supervisors in the Private Security Industry Practical Assessments Pack

Learner Name:			
Date of Birth:			
Centre Name:		Centre no:	
Tutor/Assessor Name:		Tutor no:	
IQA Name (if sampled):			
Assessment Date:		Course ID:	

Please ensure you have read the guidance for each unit before commencing. Guidance can be found within the Tutor, Assessor and IQA (TAI) support pack found in the Download Area of the Highfield Qualifications website.

All practical activities must be visually recorded, and all assessment records (including video evidence) kept for audit purposes for 3 years.

# Working in the Private Security Industry Witness Statement



<b>Learner name:</b>		<b>Centre no:</b>	
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AC 8.4: Demonstrate the accurate completion of an evidential statement (Section 9 Statement)

**Witness Statement** (CJ Act 1967, s.9 MC Act 1980, ss. 5B (3a) & MC Rules 1981)

**Statement of:**  
Please state age if under 18: ..... (if over 18 insert 'Over 18')  
**Occupation:** .....

This statement (consisting of (...) pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it tendered in evidence, I shall be liable to prosecution if I wilfully stated anything in it which I know to be false or do not believe to be true.

**Dated the:** .....  
**Signature:** .....

Statement must be  
hand-written

**Signature:** .....      **Signature witnessed by:** .....

# Working as a Door Supervisor

## Searching and Observation Activities

<b>Learner name:</b>		<b>Centre no:</b>	
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Activity:			
Demonstrate how to search people and their personal possessions	AC Ref.	Pass (please tick ✓)	Fail (please cross ✕)
Explain the search policy	2.7		
Obtain permission of person being searched prior to the search			
Carry out a physical search of a person and their possessions to locate a concealed item:			
<ul style="list-style-type: none"> <li>• Search conducted in an appropriate place</li> </ul>			
<ul style="list-style-type: none"> <li>• Request support from another security officer (if required)</li> </ul>			
<ul style="list-style-type: none"> <li>• Use appropriate PPE / search equipment e.g. wand</li> </ul>			
<ul style="list-style-type: none"> <li>• Ask to remove outer garments (those worn over other clothes)</li> </ul>			
Consider and respond to protected characteristics. <i>Q. How would searching an individual with a protected characteristic influence your searching technique?</i>			
Consider and respond to children or young person <i>Q. How would searching a child influence your searching technique?</i>			
Was the concealed item found, seized, stored and handed over appropriately			
Demonstrate effective communication throughout			
Demonstrate effective use of communication devices	AC Ref.	Pass (please tick ✓)	Fail (please cross ✕)
Provide accurate, brief and clear information to a colleague using a communication device (this could be either a radio, mobile phone, internal telephone system or a tannoy system)	7.5		
Use the NATO phonetic alphabet to clarify information i.e. place names, names of people			
Additional Assessor feedback			

# Application of Conflict Management

## Oral Questions

<b>Learner name:</b>		<b>Centre no:</b>	
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Question 1		AC Ref.
Can you identify two verbal and two non-verbal communication techniques demonstrated in the practical observation to de-escalate conflict?		4.1
<b>Trainer/Assessor record of learner response</b>	<b>Pass (please tick ✓)</b>	<b>Fail (please cross ✕)</b>
Question 2		AC Ref.
Can you identify two communication barriers from the practical observation, and explain how each of these were over overcome?		4.2
<b>Trainer/Assessor record of learner response</b>	<b>Pass (please tick ✓)</b>	<b>Fail (please cross ✕)</b>
Question 3		AC Ref.
Can you identify two different behaviour types from the practical observation, demonstrated by yourself or others?		4.3
<b>Trainer/Assessor record of learner response</b>	<b>Pass (please tick ✓)</b>	<b>Fail (please cross ✕)</b>

# Application of Conflict Management Practical Skills



<b>Learner name:</b>		<b>Centre no:</b>	
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Criteria							AC Ref.	
Demonstrate approaches to take when addressing unacceptable behaviour							4.4	
<b>Scenario demonstrated (please tick ✓)</b>	<b>1</b>		<b>2</b>		<b>3</b>		<b>4</b>	
<b>Assessor comments</b>					<b>Pass (please tick ✓)</b>		<b>Fail (please cross ✕)</b>	
Criteria							AC Ref.	
Demonstrate ways to de-escalate conflict situations							4.5	
<b>Scenario demonstrated (please tick ✓)</b>	<b>1</b>		<b>2</b>		<b>3</b>		<b>4</b>	
<b>Assessor comments</b>					<b>Pass (please tick ✓)</b>		<b>Fail (please cross ✕)</b>	
Criteria							AC Ref.	
Demonstrate working with colleagues to de-escalate conflict situations							4.6	
<b>Scenario demonstrated (please tick ✓)</b>	<b>1</b>		<b>2</b>		<b>3</b>		<b>4</b>	
<b>Assessor comments</b>					<b>Pass (please tick ✓)</b>		<b>Fail (please cross ✕)</b>	

# Application of Physical Intervention Skills

## Practical Demonstration

<b>Learner name:</b>		<b>Centre no:</b>	
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<b>PI Methodology:</b>	
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Activity:	AC Ref.	Trainer/Assessor Notes	Pass (please tick ✓)	Fail (please cross ✗)
Demonstrate stance and positioning skills	4.1			
Demonstrate skills used to evade and protect against blows	4.2			
Demonstrate methods of disengagement from grabs and holds	4.3			
Demonstrate methods used to intervene in a violent situation	4.4			
Communicate professionally throughout the physical intervention	4.5			
Demonstrate how to physically prompt a person	5.1			
Demonstrate low-level restrictive standing holds that can be used to escort an individual	5.2			
Demonstrate low-level restrictive standing one two person holds that can be used to escort an individual	5.3			
Demonstrate transitions between disengagement techniques and escorting techniques	5.4			
Demonstrate how to escort an individual on stairways	5.5			
Demonstrate how to disengage safely	5.6			
Demonstrate how to manage risk immediately following disengagement	5.7			

# Application of Physical Intervention Skills

## Oral Questions and Answers

<b>Learner name:</b>		<b>Centre no:</b>	
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Question 1		AC Ref.
What are the risk factors involved with the use of physical intervention?		2.1
<b>Trainer/Assessor record of learner response</b>	<b>Pass (please tick ✓)</b>	<b>Fail (please cross ✕)</b>
Question 2		AC Ref.
What are the signs and symptoms associated with acute behavioural disturbance (ABD) and psychosis?		2.2
<b>Trainer/Assessor record of learner response</b>	<b>Pass (please tick ✓)</b>	<b>Fail (please cross ✕)</b>
Question 3		AC Ref.
What are the specific risks associated with positional asphyxia?		2.3
<b>Trainer/Assessor record of learner response</b>	<b>Pass (please tick ✓)</b>	<b>Fail (please cross ✕)</b>
Question 4		AC Ref.
What are specific risks associated with prolonged physical interventions?		2.4
<b>Trainer/Assessor record of learner response</b>	<b>Pass (please tick ✓)</b>	<b>Fail (please cross ✕)</b>

# Application of Physical Intervention Skills

## Oral Questions and Answers (cont.)



<b>Learner name:</b>		<b>Centre no:</b>	
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Question 5		AC Ref.
How should physical interventions on the ground be dealt with appropriately?		3.2
Trainer/Assessor record of learner response	Pass (please tick ✓)	Fail (please cross ✕)
Question 6		AC Ref.
How should you manage and monitor a person's safety during physical intervention?		3.5
Trainer/Assessor record of learner response	Pass (please tick ✓)	Fail (please cross ✕)



# Assessment Decision and Declaration

<b>Learner name:</b>		<b>Centre no:</b>	
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**Tutor/Assessor declaration**

By signing this document you confirm that:

- you have confirmed the identity of the learner prior to the start of the teaching and assessment and they are the same person registered to take the course;
- you observed the learner throughout the assessment and they have sufficiently and independently demonstrated the skills and understanding against the assessment criteria;
- you understand that learners can only pass if they successfully complete this activity, against the assessment guidance provided

**1. Working in the Private Security Industry - Overall Assessment Decision**

Please ✓ for Pass or ✗ for Fail      **PASS**       **FAIL**

<b>Tutor/Assessor signature:</b>		<b>Date:</b>	
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**2. Working as a Door Supervisor - Overall Assessment Decision**

Please ✓ for Pass or ✗ for Fail      **PASS**       **FAIL**

<b>Tutor/Assessor signature:</b>		<b>Date:</b>	
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**3. Application of Conflict Management - Overall Assessment Decision**

Please ✓ for Pass or ✗ for Fail      **PASS**       **FAIL**

<b>Tutor/Assessor signature:</b>		<b>Date:</b>	
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**4. Application of Physical Intervention Skills - Overall Assessment Decision**

Please ✓ for Pass or ✗ for Fail      **PASS**       **FAIL**

<b>Tutor/Assessor signature:</b>		<b>Date:</b>	
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**Learner declaration:** By signing this document, you confirm that you fully participated in the training and assessment for these assessment criteria and the information stated on this document is correct.

<b>Learner signature:</b>		<b>Date:</b>	
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**IQA declaration (if sampled):** By signing this document, you confirm that the assessment has been carried out using the correct processes and procedures and that the judgements made are both appropriate and consistent with the assessment standards.

<b>IQA signature:</b>		<b>Date:</b>	
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